



Kristopher H. Reff
Acting Director, Regional Planning &
Program Management
NYSDOT Region 7
MPO Director

Mayor Jeffrey M. Smith
City of Watertown
Vice-Chairman – Policy Committee

Kenneth Mix
City of Watertown
City Manager

Robert F. Hagemann III
Jefferson County Administrator

John D. Peck
Jefferson County Board of Legislators
Chairman – Policy Committee

Kenneth M. Bibbins
Regional Director
NYSDOT Region 7
Secretary – Policy Committee

Jarrold M. Radley
NYSDOT Region 7
Local Stakeholder Group Representative

Watertown Jefferson County Area Transportation Council

317 Washington Street, Watertown, New York, 13601; 315-785-2354

Policy Committee (PC) Meeting Summary

Thursday February 23, 2023, 1:30 PM

9th Floor Conference Room, Dulles State Office Building

Members Present: Kenneth Bibbins, Robert Hagemann, John Peck, Kenneth Mix, Kristopher Reff, Jeffrey Smith

Technical Committee & MPO Central Staff Present: Patrick Keenan, Michael Delaney, Barbara Cadwell

Other Attendees: Geoff Urda (Planner – City of Watertown), Brandi Smith (VTC), Logan Eddy (City of Watertown), Zachary Luckin (FTA) -WebEx

- I. Call to Order:** Meeting was called to order by John Peck at 1:31PM.
- II. Prior Meeting Minutes:** The draft minutes from the last PC meeting were circulated and no comments were received. A motion was made by Jeffrey Smith to accept the prior (01/26/23) meeting minutes. The motion was seconded by Robert Hageman and passed unanimously.
- III. Resolution #1-2023 Accepting Final UPWP:** The Draft UPWP public comment period is over, and no comments were submitted. The Final UPWP is due to NYSDOT 2/26/2023 and will be posted as Final on the WJCTC Website once approved. A motion was made by Jeffrey Smith to approve Resolution #1-2023, which would accept the Final UPWP. The motion was seconded by Kenneth Mix and passed unanimously. See Appendix A for full text of Resolution #1-2023.
- IV. Resolution #2-2023 Accepting/Approving the TIP Mod NYS Rt. 126 over the Black River:** A motion was made by Kenneth Mix to approve Resolution #2-2023, which would add the Bridge Maintenance by Contract (BMBC) Project – NYS Rt. 126 over the Black River to the TIP. The motion was seconded by Robert Hageman and passed unanimously. See Appendix A for the full text of Resolution #2-2023.
- V. Resolution #3-2023 Approving Host Agreement:** A motion was made by Jeffrey Smith to approve Resolution #3-2023 which renews the Host Agreement for the MPO. The motion was seconded by Kenneth Mix and passed unanimously. See Appendix A for the full text of Resolution #3-2023.

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- VI. Resolution #4-2023 Approving Federal Performance Targets:** A motion was made by Kristopher Reff to approve Resolution 4-2023 by which the WJCTC agrees to support NYSDOT's targets for multiple performance measures. The motion was seconded by Kenneth Mix and passed unanimously. See Appendix A for the full text of Resolution #4-2023.
- VII. Local Stakeholder Group:** Kristopher Reff reported that a quarterly update email was sent 2/14/2023. Another quarterly update will be going out shortly.
- VIII. Miscellaneous Items:**
- The BridgeNY application process is underway.
- IX. Old Business:**
- The 2020 Census data is out. The new Watertown Urban Area boundary was displayed and there have been some changes. The impacts these changes will have on the MPO boundary is uncertain, however more information is anticipated to be forthcoming.
 - The status of the Brownville Bridge project was discussed. It is expected that the Public Hearing will be in approximately a month. It is still carrying a letting of October 2023.
- X. New Business:**
- New York State Association of MPOs (NYSAMPO) will be holding the 2023 Conference in Syracuse May 9-10, 2023. Members and municipalities can participate for free. It was mentioned that Barbara Cadwell could provide additional information if needed.
 - Lewis County have purchased several miles of inactive rail track to repurpose for a future multiuse recreational trail. The County has hired a consultant for the preliminary engineering. A portion of the acquisition is located within/abuts the Village of Carthage in the MPO.
- XI. Adjournment:** A motion to adjourn was made by Kenneth Bibbins. It was seconded by Kristopher Reff and passed unanimously.