



Scott A. Docteur
Director, Regional Planning &
Program Management
NYSDOT Region 7
MPO Director

Mayor Joseph M. Butler, Jr.
City of Watertown
Vice Chairman – Policy Committee

Richard M. Finn
City Manager

Robert F. Hagemann III
Jefferson County Administrator

John D. Peck
Jefferson County Board of Legislators
Chairman – Policy Committee

Steven G. Kokkoris
Regional Director
NYSDOT Region 7
Secretary – Policy Committee

Kristopher H. Reff
NYSDOT Region 7
Local Stakeholder Group Representative

Watertown Jefferson County Area Transportation Council

317 Washington Street, Watertown, New York, 13601; 315-785-2354

Policy Committee (PC) Meeting Summary

Tuesday, June 4, 2019, 1:30 PM

9th Floor Conference Room, Dulles State Office Building

Members Present: Scott Docteur, Steven Kokkoris, Robert Hagemann, John Peck, Richard Finn, Kristopher Reff

Technical Committee & MPO Central Staff Present: Barbara Cadwell, Patrick Keenan & Alan Ricalton

- I. Call to Order:** Meeting was called to order by J. Peck.
- II. Public Comments:** None
- III. Prior Meeting Minutes:** Draft minutes from the April 25, 2019, meeting were distributed on May 29, 2019. A motion was made by R. Finn to accept the prior meeting minutes. The motion was seconded by R. Hagemann and passed unanimously.
- IV. Air Conformity Determination:** This document has been out for Public Comment for 30 days and no comments have been received. A motion was made by R. Finn to accept Resolution 6-2019 which approves the Air Conformity Determination for the WJCTC/Jefferson County. It was seconded by S. Kokkoris and passed unanimously. See Appendix A for the full text of Resolution 6-2019.
- V. 2020 – 2024 TIP Approval:** This document has been out for Public Comment for 30 days and no comments have been received. A motion was made by R. Finn to accept Resolution 7-2019 which approves the 2020 - 2024 TIP for the WJCTC. It was seconded by R. Hagemann and passed unanimously. See Appendix B for the full text of Resolution 7-2019.
- VI. Amendment to Current TIP:** A motion was made by S. Kokkoris to accept Resolution 10-2019 which amends the current TIP by adding four new projects. It was seconded by R. Finn and passed unanimously. See Appendix C for the full text of Resolution 10-2019.
- VII. Long Range Transportation Plan (LRTP) –** This document has been out for Public Comment for 30 days and no comments

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have been received. A motion was made by R. Finn to accept Resolution 11-2019 which approves the 2045 LRTP TIP for the WJCTC. It was seconded by S. Kokkoris and passed unanimously. See Appendix D for the full text of Resolution 11-2019. Additionally, it was agreed that stakeholders who participated in the meetings held as part of LRTP development process should be sent a copy of the Final LRTP via e-mail.

VIII. Transit Study: Significant progress has been made on the Transit study and the PC members agreed it is now at a point where it can be posted on the website for public review. There is a need for final public engagement for the study. This should be performed by the study consultant Nelson-Nygaard. The concept of holding a meeting of local officials, community leaders, the Chamber of Commerce, etc. to inform them of what the study has found was discussed. It was suggested that such a public meeting be scheduled for the fall at a location such as Jefferson Community College. The study is a management tool/recommendation to guide the MPO in its transit decision-making process. There are still many details that would need to be worked out before implementing any recommendations.

IX. Local Stakeholders Group: Nothing new to report.

X. Next PC Meeting: The next PC meeting is tentatively scheduled for Thursday, August 1st, at 1:30 PM. This will be confirmed as the date gets closer.

XI. Miscellaneous:

- The Arsenal Street project in the City of Watertown is progressing. The goal is to get traffic on the temporary bridge by June 7th.
- Construction on the US 11/NY 26 Intersection Project in the Town of LeRay is moving forward.
- The New York State Association of Metropolitan Planning Organizations (NYSAMPO) conference will be held in Syracuse on July 16th through July 18th.

XII. Adjournment: A motion to adjourn was made by R. Hagemann, it was seconded by R. Finn and passed unanimously.

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Appendix A – Resolution #6-2019 (Page 1 of 1)



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Resolution 6-2019

Policy Committee Resolution approving Air Quality Conformity Determination

WHEREAS, the Watertown Jefferson County Area Transportation Council (WJCTC) is designated by the Governor of New York State as the Metropolitan Planning Organization (MPO) for the Watertown Urbanized Area in Jefferson County; and

WHEREAS, the Planning and Programming area of the Watertown Jefferson County Area Transportation Council includes the entirety of Jefferson County; and

WHEREAS, by virtue of inclusion of the County of Jefferson within its Planning and Programming Area, WJCTC is considered to be a part of the Jefferson County Non-Attainment area for the 1997 8-hour ozone standard and thus a determination of conformity with the Clean Air Act State Implementation Plan is required as part of the WJCTC 2020-2024 TIP and the 2045 Long Range Transportation Plan per 40 CFR Part 93; and

WHEREAS, the WJCTC has assigned responsibility for approving the conformity determination statement, developed by the WJCTC and NYSDOT, in consultation with the New York State Interagency Consultation Group, to its Technical Advisory Committee; and

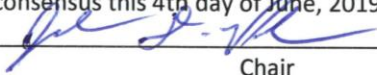
WHEREAS, the draft conformity determination concludes that all transportation plans and programs within the Jefferson County Non-Attainment Area, including the WJCTC 2020-2024 TIP and 2045 Long Range Transportation Plan, are in conformity with the State Implementation Plan in accordance with transportation conformity rules published by the United States Environmental Protection Agency and the New York State Department of Environmental Conservation; and

WHEREAS, the draft conformity determination has undergone a 30-day public comment period that closed on June 4, 2019 with no comments received;

NOW, THEREFORE, BE IT RESOLVED, that WJCTC hereby approves the Jefferson County 1997 8-Hour Ozone Non-Attainment Area Transportation/Air Quality Conformity Determination by way of votes received on June 4, 2019.

CERTIFICATION OF RESOLUTION

I, the undersigned, duly elected chair of the Watertown Jefferson County Area Transportation Council (WJCTC), do hereby certify that the foregoing is a true and correct copy of WJCTC Policy Committee Resolution 6-2019, adopted by consensus this 4th day of June, 2019.


Chair


Date

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9th Floor Conference Room, Dulles State Office Building

Appendix B – Resolution #7-2019 (Page 1 of 1)



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Resolution 7-2019

Policy Committee Resolution approving the WJCTC 2020 - 2024 Transportation Improvement Plan

WHEREAS, the Watertown Jefferson County Area Transportation Council (WJCTC) is designated by the Governor of New York State as the Metropolitan Planning Organization (MPO) for the Watertown Urbanized Area in Jefferson County; and

WHEREAS, Title 23 CFR Part 450 and Title 49 CFR Part 613 require that a Transportation Improvement Plan (TIP) be developed and adopted by the MPO; and

WHEREAS, both the Highway and Transit Technical Committees developed a fiscally constrained 2020 - 2024 TIP through a continuous, comprehensive and cooperative transportation planning process in coordination with state, regional and local officials; and

WHEREAS, the Highway Technical Committee, the Transit Technical Committee and the Policy Committee reviewed and approved the Draft 2020 -2024 TIP; and

WHEREAS, appropriate public outreach was conducted to make the public aware that the Draft 2020 - 2024 TIP was available for public review; and

WHEREAS, the required 30-day public review comment period for the Draft TIP has expired without substantive comment being received;

NOW, THEREFORE, BE IT RESOLVED, that the Watertown Jefferson County Area Transportation Council adopts the Draft 2020 - 2024 TIP with minor updates/erratum corrections as attached herein as its Transportation Improvement Program (TIP) for Federal Fiscal Years 2020 - 2024; and

BE IT FURTHER RESOLVED, that projects identified as obligated in Federal Fiscal Year 2019 are automatically incorporated in the Federal Fiscal Year 2020 annual element if they are not obligated prior to September 30, 2019;

CERTIFICATION OF RESOLUTION

I, the undersigned, duly elected chair of the Watertown Jefferson County Area Transportation Council (WJCTC), do hereby certify that the foregoing is a true and correct copy of WJCTC Policy Committee Resolution 7-2019, adopted by consensus this 4 day of June, 2019.

Chair

Date

Policy Committee Meeting Minutes

Tuesday, June 4, 2019, 1:30 PM

9th Floor Conference Room, Dulles State Office Building

Appendix C – Resolution #10-2019 (Page 1 of 1)



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Resolution 10-2019

Policy Committee Resolution approving an administrative modification and amendment to the FFY 2017 - 2021 Transportation Improvement Plan

WHEREAS, the Watertown Jefferson County Area Transportation Council (WJCTC) is designated by the Governor of New York State as the Metropolitan Planning Organization (MPO) for the Watertown Urbanized Area in Jefferson County; and

WHEREAS, the WJCTC FFY 2017-2021 Transportation Improvement Program (TIP) needs to be amended to add two CMAQ projects in the City of Watertown, a Sidewalk Improvement project in the City of Watertown and a bridge replacement project in the Village of Evans Mills; and

WHEREAS, the Highway Technical Committee recommends that the Policy Committee approve this amendment/modification to the 2017-2021 TIP;

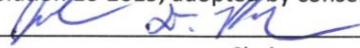
NOW BE IT THEREFORE RESOLVED, that the Watertown Jefferson County Area Transportation Council Policy Committee hereby approves the revision of the 2017–2021 TIP to incorporate the changes shown in the table below which is part of this resolution, and

BE IT FURTHER RESOLVED, that these TIP revisions be forwarded to the WJCTC Staff for addition to the 2017–2021 TIP.

| PIN | TIP # | Project Description | Cost (Fed) |
|--------|--------|---|------------|
| 780721 | 780721 | Arsenal Street Adaptive Signal Control | \$1.960 M |
| 780720 | 780720 | Public Square Area Traffic Signal Optimization and Coordination | \$0.505 M |
| 70PS04 | 70PS04 | Pedestrian Safety Action Plan (Signalized) | \$1.656 M |
| 775377 | 775377 | Noble St/West Creek | \$0.228 M |

CERTIFICATION OF RESOLUTION

I, the undersigned, duly elected chair of the Watertown Jefferson County Area Transportation Council (WJCTC), do hereby certify that the foregoing is a true and correct copy of WJCTC Policy Committee Resolution 10-2019, adopted by consensus this 4th day of June, 2019.


Chair

6/4/2019
Date

Policy Committee Meeting Minutes

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Appendix D – Resolution #11-2019 (Page 1 of 2)



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Resolution 11-2019

Policy Committee Resolution Adopting the Long-Range Transportation Plan for the Watertown Jefferson County Area Transportation Council

WHEREAS, the Watertown Jefferson County Area Transportation Council (WJCTC) is designated by the Governor of New York State as the Metropolitan Planning Organization (MPO) for the Watertown Urbanized Area in Jefferson County; and

WHEREAS, Title 23, Section 134 of the United States Code requires that each MPO prepare and update a Long-Range Transportation Plan (LRTP) for its urban area; and

WHEREAS, Title 23, Section 134 of the United States Code requires that an LRTP shall, at a minimum, identify transportation facilities that should function as an integrated system, and include a fiscally-constrained financial plan for implementing the recommendations contained in the LRTP; and

WHEREAS, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) was signed into law on August 10, 2005, and mandated additional elements that must be incorporated into a MPO LRTP by July 1, 2007; and

WHEREAS, the specific elements mandated by SAFETEA-LU are further defined by the Metropolitan Transportation Planning Final Rule that was published jointly by the Federal Highway Administration and Federal Transit Administration on February 14, 2007; and

WHEREAS, Moving Ahead for Progress in the 21st Century (MAP-21) was signed into law on July 6, 2012, and Fixing America's Surface Transportation Act (FAST Act) was signed into law on December 4, 2015, both of which mandated additional elements that must be incorporated into a MPO LRTP; and

WHEREAS, WJCTC, in consultation with affected stakeholders and the general public, has developed the *Long-Range Transportation Plan for the Watertown Urbanized Area 2045* (LRTP 2045) in a manner that meets and exceeds the requirements of Title 23, Section 134 of the United States Code and the February 14, 2007, Metropolitan Transportation Planning Final Rule; and

WHEREAS, the development of LRTP 2045, including all associated public involvement, was completed prior to the Metropolitan Transportation Planning Final Rule incorporating requirements of MAP-21 and FAST Act being published; and

WHEREAS, additional requirements contained in a subsequent Metropolitan Transportation Planning Final Rule can be incorporated into LRTP 2045 without extending the horizon year; and

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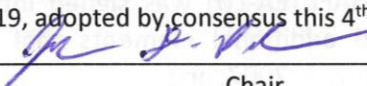
WHEREAS, LRTP 2045 has been developed and reviewed by WJCTC staff and member agencies through the WJCTC committee process and its recommendations have been found to be consistent with the principles of sound transportation planning practices;

NOW, THEREFORE, BE IT RESOLVED, that the Watertown Jefferson County Transportation Council hereby adopts the *Long-Range Transportation Plan for the Watertown Urbanized Area 2045* as the official LRTP for the Watertown Urbanized Area and Jefferson County in accordance with Title 23, Section 134 of the United States Code and the February 14, 2007, Metropolitan Transportation Planning Final Rule; and

NOW, THEREFORE, BE IT RESOLVED, that the Council encourages those responsible for the development and advancement of transportation projects in the Watertown Urbanized Area to do their utmost to adhere to its principles and recommendations in carrying out their respective programs.

CERTIFICATION OF RESOLUTION

I, the undersigned, duly elected chair of the Watertown Jefferson County Area Transportation Council (WJCTC), do hereby certify that the foregoing is a true and correct copy of WJCTC Policy Committee Resolution 11-2019, adopted by consensus this 4th day of June 2019.



Chair



Date